

Effective Date: 01 August 2026

1. Introduction

Welcome to **JobLink Global** ("JobLink Global", "Company", "we", "our", or "us").

These Terms and Conditions govern your access to and use of www.joblinkglobal.co.za, our services, applications, career assistance, recruitment support, and all related services offered by JobLink Global.

By accessing or using our website, creating an account, submitting an application, uploading documents, or making any payment, you acknowledge that you have read, understood, and agree to be bound by these Terms and Conditions.

If you do not agree with these Terms, you should not use our services.

2. About JobLink Global

JobLink Global is a career support and job scouting company based in South Africa.

Our services include:

- Job Scouting
- Job Matching
- Job Application Assistance
- CV Writing
- Cover Letter Writing
- Interview Preparation
- Premium Fast-Track Job Scouting
- Recruitment Services for Employers

JobLink Global assists applicants in finding employment opportunities but **does not employ applicants directly**.

3. Eligibility

To use our services you must:

- Be at least 18 years old or legally permitted to work.
- Provide accurate and truthful information.
- Have legal authority to submit the information provided.

- Agree to these Terms.
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4. Registration

When registering, you agree to provide accurate information including:

- Full Name
- Email Address
- Mobile Number
- ID or Passport
- Residential Address
- Employment Information
- Supporting Documents

You are responsible for ensuring all information remains accurate and up to date.

5. Applicant Responsibilities

Applicants agree to:

- Provide truthful information.
- Upload authentic documents.
- Keep contact details updated.
- Respond to employer communications promptly.
- Attend interviews arranged by employers.
- Maintain professional conduct throughout the recruitment process.

Failure to do so may affect the assistance we are able to provide.

6. Our Services

JobLink Global provides career assistance services, including:

Job Scouting

We search for employment opportunities that may match your profile.

Application Assistance

We assist in preparing and submitting job applications where appropriate.

CV Writing

Professional CV creation and improvement services.

Cover Letter Writing

Preparation of customised cover letters.

Interview Preparation

Coaching and interview guidance.

Premium Fast-Track Job Scouting

Priority assistance for applicants who purchase premium services.

Employer Recruitment

Recruitment services provided to employers seeking suitable candidates.

7. Administration Fee

Applicants are required to pay a **once-off administration fee of R50** to activate their JobLink Global profile and begin the job scouting process.

This fee covers administrative and support services, including:

- Applicant registration
- Profile activation
- Document processing
- Job scouting
- Job matching
- Application support
- Ongoing administrative assistance

This fee **does not** constitute payment for employment.

8. Additional Paid Services

Additional optional services include:

- CV Writing
- Cover Letter Writing
- Interview Preparation

- Premium Fast-Track Job Scouting

Each service is charged separately according to the pricing displayed on our website.

9. No Guarantee of Employment

Although we work diligently to assist job seekers, JobLink Global cannot and does not guarantee:

- Employment
- Interviews
- Job offers
- Salary levels
- Employer responses
- Timeframes for employment

Employment decisions are made solely by employers.

10. Employer Decisions

Employers independently determine:

- Candidate selection
- Interview invitations
- Salary offers
- Employment conditions
- Hiring decisions

JobLink Global has no authority over employer hiring decisions.

11. Accuracy of Information

Applicants are responsible for ensuring all submitted information is accurate.

Providing false information may result in:

- Removal from our database
 - Suspension of services
 - Permanent account termination
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12. Uploaded Documents

Applicants confirm that all uploaded documents belong to them and are authentic.

Examples include:

- CV
- ID
- Passport
- Qualifications
- Certificates
- Driver's Licence
- References

Forgery or fraudulent documentation is strictly prohibited.

13. Payments

Payments are processed securely through trusted third-party payment providers.

Accepted payment methods may include:

- Paystack
- Electronic Funds Transfer (EFT)

Payment confirmations may take up to 24 hours to reflect.

14. Refunds

Refunds are governed by our Refund Policy.

The R50 administration fee covers administrative work performed after registration.

Refund requests will only be considered in exceptional circumstances such as duplicate payments or verified technical errors.

15. User Accounts

You are responsible for maintaining the confidentiality of your account information.

You agree not to share your account credentials with others.

16. Acceptable Conduct

Users must not:

- Submit false information.
 - Upload fraudulent documents.
 - Attempt to hack the website.
 - Upload viruses or malicious software.
 - Use abusive language toward staff.
 - Interfere with website operations.
 - Use automated systems to abuse our services.
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17. Intellectual Property

All website content, including:

- Logos
- Graphics
- Text
- Images
- Videos
- Documents
- Layouts

belongs to JobLink Global unless otherwise stated.

No content may be copied, reproduced, or distributed without written permission.

18. Website Availability

We aim to keep our website available at all times.

However, we do not guarantee uninterrupted access due to:

- Maintenance
- Technical issues
- Internet outages
- Security incidents

- Third-party service interruptions
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19. Limitation of Liability

To the fullest extent permitted by law, JobLink Global shall not be liable for:

- Loss of employment opportunities.
 - Employer decisions.
 - Salary disputes.
 - Delayed applications.
 - Technical interruptions.
 - Loss of income.
 - Indirect or consequential damages arising from the use of our services.
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20. Indemnity

You agree to indemnify and hold JobLink Global harmless from any claims, damages, losses, or expenses arising from:

- Your misuse of the website.
 - False information provided by you.
 - Violation of these Terms.
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21. Suspension or Termination

We reserve the right to suspend or terminate accounts that:

- Breach these Terms.
 - Engage in fraudulent activity.
 - Misuse our services.
 - Upload false documentation.
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22. Changes to Services

We reserve the right to:

- Modify services.

- Introduce new services.
- Remove services.
- Update pricing.
- Change website functionality.

Reasonable notice will be provided where practical.

23. Governing Law

These Terms are governed by the laws of the Republic of South Africa.

Any disputes shall be subject to the jurisdiction of the South African courts.

24. Changes to These Terms

We may update these Terms and Conditions from time to time.

Updated versions will be published on our website with a revised effective date.

Continued use of the website constitutes acceptance of the updated Terms.

25. Contact Information

JobLink Global

Website: www.joblinkglobal.co.za

Email: info@joblinkglobal.co.za

Acceptance

By using JobLink Global, creating an account, submitting documents, making payments, or using any of our services, you acknowledge that you have read, understood, and agree to these Terms and Conditions.